



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BENGUET**  
Wangal, La Trinidad, Benguet 2601



August 8, 2018

**DIVISION MEMORANDUM**


No. 182 s. 2018

AUG 8 2018

**Orientation-Workshop of Division Personnel and Field Financial Personnel on the Preparation of Project Procurement and Management Plan (PPMP) and Annual Procurement Plan (APP) for FY 2019**

To: OIC-Assistant Schools Division Superintendent  
Chiefs, SGOD and CID  
District Supervisors/In-Charge  
Concerned Division Office Personnel  
Identified Senior Bookkeepers and Disbursing Officers

1. There will be a One-day Division Orientation-Workshop on the Preparation of the 2019 Project Procurement and Management Plan (PPMP) and Annual Procurement Plan (APP) at the SDO Adivay Hall, Wangal, La Trinidad, Benguet on August 10, 2018.
2. This activity aims to:
  - a) Familiarize the participants in the salient features of Republic Act 9184 and its revised IRR;
  - b) Internalize the importance of the Procurement Process and their roles in the process;
  - c) Demonstrate how to prepare their PPMP and APP for FY 2019.
3. Participants are expected to be at the venue before 8:00AM for the registration. See attached list of participants for information and guidance.
4. Meal and snacks and travel expenses of participants from the field will be charged to Division MOOE subject to the accounting and auditing rules and regulations.
5. Immediate dissemination and adherence to this Memorandum is well-appreciated.

  
**MARIE CAROLYN B. VERANO, CESO VI**  
Schools Division Superintendent

References: DepEd Office Memorandum OM-ProcMS-2018  
GPPB Memorandum Circular 2018-1 dated May 28, 2018

Orientation Workshop of Division Personnel and Field Financial Personnel on the Preparation of PPMP and APP for FY 2019

|              |    |                         |              |    |                         |
|--------------|----|-------------------------|--------------|----|-------------------------|
| Participants | 1  | Anfe Calapen            |              | 46 | Gwen Pocdihon           |
|              | 2  | Jermilyn Sab-it         |              | 47 | Gladys Vicente          |
|              | 3  | Romea Paterno           |              | 48 | Nomar Simeon            |
|              | 4  | Mel Alingbas            |              | 49 | Avelina Pepoa           |
|              | 5  | Nadia Ossic             |              | 50 | Juvy Langpawen          |
|              | 6  | Editha Badio            |              | 51 | Glenda Domegyay         |
|              | 7  | Ellyn Begawen           |              | 52 | Joan Padopad            |
|              | 8  | Novelyn Asiong          |              | 53 | Geraldine Concepcion    |
|              | 9  | Angelica Wakat          |              | 54 | Carmel Siong            |
|              | 10 | Francisca Aroco         |              | 55 | Elsa Baglao             |
|              | 11 | Dra. Mary Grace Matias  |              | 56 | Vivian Kidange          |
|              | 12 | Dra. Joane Bumanghat    |              | 57 | Beverly Shane Berting   |
|              | 13 | Kristine Roselle Waguis |              | 58 | Narcisa Dias            |
|              | 14 | Gemma Basatan           |              | 59 | Marissa Budoy           |
|              | 15 | Janith Laruan           |              | 60 | Heidi Aquisan           |
|              | 16 | Ruby Ann Aspuria        |              | 61 | Vina Marie Quilang      |
|              | 17 | Melvin Alfredo          |              | 62 | Armacita Honorio        |
|              | 18 | Rodriguez Belino        |              | 63 | Twinkle Asudera         |
|              | 19 | Charmaine Soriano       |              | 64 | Julie Ann Bigo          |
|              | 20 | Christine Damoslog      |              | 65 | Maricel Codimdim        |
|              | 21 | Marcelli Merino         |              | 66 | Faye Peping             |
|              | 22 | Lester John Balagot     |              | 67 | Jonathan Joven          |
|              | 23 | Brylen Moresto          |              | 68 | Glenford Cariño         |
|              | 24 | Kenneth Kelcho          |              | 69 | Aprilyn Rose Belgica    |
|              | 25 | Joven Agtani            |              | 70 | Shirlyne Gay Joseph     |
|              | 26 | Jerry Kiong             |              | 71 | Jenethz Delos Santos    |
|              | 27 | Rosana Wales            |              | 72 | Jacqueline Balwang      |
|              | 28 | Francis Buclay          |              | 73 | Jonielyn Tayaban        |
|              | 29 | Brando Santiago         |              | 74 | Joana Durante           |
|              | 30 | Roger Acosta            |              | 75 | Hazel Kitongan          |
|              | 31 | Eric Wanson             |              | 76 | Jigie Basilio           |
|              | 32 | Libina Sarac            |              | 77 | Mark Christian Mackay   |
|              | 33 | Karen Arceo             |              | 78 | Richelle Dioayan        |
|              | 34 | Liezl Eustaquio         |              | 79 | Elfie Saltin            |
|              | 35 | Eufralyn Celino         |              | 80 | Kristy Ann Ma-anao      |
|              | 36 | Kezel Joy Pulquiso      |              | 81 | Christian Keith Soriano |
|              | 37 | Julius Dig-o            |              | 82 | Janice Bawas            |
|              | 38 | Deshel Wayan            |              | 83 | Leona Laita             |
|              | 39 | Charine Abuan           |              | 84 | Larian Sagayo           |
|              | 40 | Bridgette Antonio       | Facilitators | 85 | Nerissa Barbosa         |
|              | 41 | Elma Pulquiso           |              | 86 | Florabel Balanon        |
|              | 42 | Daphne Espara           |              | 87 | Jennilyn Alfredo        |
|              | 43 | Ezra Fiao-ag            |              | 88 | Cliftone Bangse-il      |
|              | 44 | Catalina Lomasok        |              |    |                         |
|              | 45 | Manilyn Laoyan          |              |    |                         |